

Abstract Submission Criteria

General Criteria for All Abstracts:

- The information presented in the Abstract must be original, not a duplicate, and not previously published.
- The Abstract must be submitted through a medical organization or ACOFP recognized organization and should be authored by at least one osteopathic physician or full-time faculty member from one of the colleges of osteopathic medicine.
- Non-proprietary (generic/scientific) names should be used and should be lowercase.
- Abstracts should be written in clear and concise English, so the reviewers are able to focus solely on the merits of the abstract content.
- The title of the abstract on the application must match exactly the title on the abstract and on the subsequent poster.
- The individual submitting the abstract application and presenting the poster must be listed as the First Author.
- The highest degree of the Authors must be listed on the application.
- Each Abstract must contain the elements described in Appendix A for Case Reports or Appendix B for Original Research Study. The elements must be clearly stated.
- If submitting Original Research: the abstract should include a statement confirming that the study has been approved or is exempt by the institution's Institutional Review Board (IRB). (This is required for posters and papers involving research with human subjects and is expected at major conferences and journals. Your submission will be rejected if the IRB statement is not included).

Two Types of Abstracts Options:

- Case Report - Refer to Appendix A
- Original Research Study - Refer to Appendix B

Notes:

- There is a limit of 2 (two) abstracts per First Author/Abstract Submitter per category.
- Abstracts which do not meet the above requirements will not be accepted.
- The committee recommends that a faculty mentor review the abstract prior to submission for accuracy of content and format.
- If your abstract is approved, you will be notified by email with poster presentation and formatting details.

APPENDIX A
CASE REPORT - ABSTRACT GUIDELINES

GUIDELINES

Abstract length: **Body of the Abstract - 400 words Maximum (not including Title)**
Maximum number of Authors: **5**

TITLE (100 characters Maximum)

- Should facilitate interest in the topic; be short, descriptive, and searchable.
 - [Writing the Title and Abstract for a Research Paper](#)

The body of the abstract MUST include the following:

INTRODUCTION

- Describe whether the case is unique.
- Does the case have an unusual diagnosis or clinical course?
- Describe how the case contributes to scientific knowledge.
- Describe the instructive or teaching points that add value to this case.

CASE SUMMARY

- Describe the presenting signs and symptoms and clinical course.
- Is the cause of the patient's illness clear-cut? What are other plausible explanations?
- What investigations were completed to sort out the diagnosis? Include them if important.
- Describe the treatments provided and the rationale.
- Were other therapeutic options considered?
- Are the outcomes related to the treatments provided?

DISCUSSION

- Describe why this case is osteopathically relevant; how does it relate to the [tenants of osteopathic medicine](#)?
- Report on literature review of other similar cases. Describe how this case is different.
- Explain the rationale for reporting the case. What is unusual about the case? Does it challenge prevailing wisdom?
- In the future, could things be done differently in a similar case?
- What educational pearls can be gleaned from this case?

NOTES:

- *References (Maximum of 10) should **NOT** be included in the abstract but should be on the poster.*
- *Photos and Graphs should **NOT** be in the abstract, these should be on the poster.*

APPENDIX B
ORIGINAL RESEARCH - ABSTRACT GUIDELINES

GUIDELINES

Abstract length: **Body of the Abstract – 500 words Maximum (not including Title)**
Maximum Number of Authors: **5**

TITLE (100 characters *Maximum*)

- Should facilitate interest in the topic; be short, descriptive, and searchable.
 - [Writing the Title and Abstract for a Research Paper](#)

The body of the abstract MUST include the following:

BACKGROUND AND HYPOTHESIS

- Background: In one or two sentences describe why the topic investigated is important (*i.e., novel approach; does the study fill knowledge gaps?*).
- Hypothesis: In one or two sentences describe the specific question that was addressed in the study or the relationship that was investigated.

METHODS

- A summary of the methods used to design and carry out the study.
- State the type of design (*i.e., randomized controlled trial, double blinded, survey*).
- Include the setting. (*i.e., primary care center, general community*).
- Brief description of key subject inclusion/exclusion criteria.
- Include the total number of subjects recruited and how many were in each group of the study (*i.e., control group, study group*).
- Description of any intervention administered (*i.e., OMT, education, medications*).
- Brief description of the study's outcome measures (*i.e., symptom scores, measurements*).

RESULTS

- Report a brief summary of the main findings in the study. Include explanations of key measurements.
- Data analysis is required. Include relevant statistical information (*i.e., confidence interval, odds ratio, levels of significance such as **p value***). Simple percentages are not sufficient.

CONCLUSIONS

- Explain the overall significance of the study that is supported by the results obtained.
- Describe why this case is osteopathically relevant: How does it relate to the [tenants of osteopathic medicine?](#)

ACKNOWLEDGEMENT OF RESEARCH STUDY SPONSORS AND IRB

- Include an acknowledgment of the study sponsors and any grants received for the study
- Must include a statement and evidence confirming that the study has been approved or is exempt by the [institution's Institutional Review Board \(IRB\)](#).

NOTES:

- *References (Maximum of 10) should **NOT** be included in the abstract but should be on the poster.*
- *Photos and Graphs should **NOT** be in the abstract, these should be on the poster*